



BUSINESS ENDOWMENT FUND
Application Specifications

Business Endowment Fund:

Total Amount Available:

\$1,500

No. of awards:

2- for existing business(es), MVBWN member(s)

Endowment Criteria and Eligibility Requirements:

The Endowment Fund is about monies set aside by the Network for:

- Any member in good standing
- A newly established woman-owned business for more than six (6) months but less than two (2) years OR
- An established woman-owned business for over two (2) years with plans for improvement in that business.

All of these make each member of the Network eligible to apply for the Endowment Fund!

To be considered for the Endowment Fund you must submit the following documentation:

- A copy of your dba or corporate papers
- A brief history of your business and a description of your products and/or services
- The specific purpose, in detail for applying for the Endowment Fund and the plan for the use of the award by quantification and justification (i.e: launch advertising campaign, assist in continuing education, etc.)
- If expansion is your goal, provide a detailed description of your expansion plan and/or improvement by quantification and justification (i.e: upgrading of equipment, advertising in new market, continuing education, etc.)

A Professional Presentation is an MUST!

Deadline: The application form & your proposal must be **received** by Wednesday, **February 29, 2012.**

Send applications to:

Donna Rebisz
Women's Business Center of NYS
200 Genesee Street, Radisson Centre
Utica, NY 13502
Phone: 733-9848 Fax: 733-0247
nywbc@aol.com

Questions: call or email Donna Rebisz, Endowment Chairperson



**BUSINESS ENDOWMENT FUND
APPLICATION FORM**

PLEASE COMPLETE ALL INFORMATION:

BUSINESS NAME:

BUSINESS ADDRESS:

BUSINESS PHONE NUMBER:

EMAIL ADDRESS:

NUMBER OF YEARS IN BUSINESS/DATE ESTABLISHED:

APPLICANT'S NAME:

HOME ADDRESS:

HOME PHONE NUMBER: _____

You **MUST** attach the required specific detailed proposal according to Endowment Application guidelines (see information page) of how you plan to use the Endowment if chosen for the award, in your business.

ENDOWMENT AWARD PRESENTATION:

The Endowment Fund award (s) will be presented at the MVBWN monthly meeting in June 2012.

Deadline for applications is Wednesday, February 29, 2012.